



## 2023-2024 Independent Verification Worksheet

Your **2023-2024** Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The law requires that we, as financial aid administrators, must complete verification before awarding Federal Student Aid. You and your spouse must sign and complete the worksheet, attach any required documents, and submit to the Financial Aid office.

### BE SURE TO:

- Complete the entire form. **Do not leave anything blank.** If not applicable, enter "N/A" or a "0".

### A. Student Information

_____	_____	_____
Last Name	First Name	M.I.
_____	_____	_____
Email Address	Phone Number	CFK Student ID

### B. Confirmation of Student Identity

You must appear in person at The College of the Florida Keys to verify your identity by presenting valid government-issued photo identification (ID), such as, but not limited to: a driver's license, other state-issued ID, or passport. The institution will maintain a copy of the student's photo ID that is annotated with the date it was received and the name of the official at the institution authorized to collect the student's ID.

- A copy of student's driver's license
- A copy of the student's US Passport
- Certificate of Naturalization
- Other official government issued ID

<b><u>For office use only:</u></b>
_____
Type of Document
_____
Document Verified By
_____
Document Received

### C. Statement of Educational Purpose

I certify that I am the individual signing this Statement of Educational Purpose and that the federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending at The College of the Florida Keys for 2023-24.

\_\_\_\_\_ I do here by acknowledge I have read the above statement and attest is true.  
(Initial)

### D. Certification and Signatures

You and your spouse whose information was provided on the FAFSA must sign and date this worksheet. Each person signing this worksheet certifies that all of the information reported on it is complete and correct.

**Note: Electronic/typed signatures are not acceptable.**

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

Spouse Signature \_\_\_\_\_ Date \_\_\_\_\_

**WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to prison, or both.**

**E. Notary**

**THIS DOCUMENT MUST BE NOTARIZED UNLESS THE STUDENT COMPLETES SECTION C IN THE OFFICE OF FINANCIAL AID SERVICES.**

State of \_\_\_\_\_

City/County of \_\_\_\_\_

On this, the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, before me \_\_\_\_\_  
Notary's name

Personally appeared \_\_\_\_\_ and proved to me on the basis of satisfactory evidence of  
Printed name of signer

identification \_\_\_\_\_ to be the above named person who signed the  
(type of unexpired government-issued ID provided

forgoing instrument.

In witness hereof, I hereunto set my hand and official seal.

\_\_\_\_\_  
Notary Public

Document verified \_\_\_\_\_

***Do not mail this worksheet to the U.S. Department of Education.***

***Submit this worksheet to the Office of Financial Aid.***